



www.nelsonfunctions.co.nz

Email: info@nelsonfunctions.co.nz



Conference and Banqueting





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Conference & Meeting Package

One Day Hire

Main Conference Room Hire

Chilled Water

Sweet treats

Free Wi-Fi

1 x Standard Whiteboard with markers

1 x Flipchart with markers

1 x Projector Screen

1 x Data Projector

Tea & Coffee On arrival

Morning Tea one Item

Business Lunch

Afternoon Tea one item

\$57.50 per person per day

All prices are GST inclusive, Minimum number of 20 delegates

Smaller numbers by arrangement.

Conference and Meeting Package

Two Day Hire

Main Conference Room Hire

Chilled Water

Sweet Treats

Free Wi Fi

1 X Standard Whiteboard with Markers

1 x Flipchart with Markers

1 x Data Projector

1 x Projector Screen

DAY ONE

Tea and Coffee on Arrival

Morning Tea one Item

Business Lunch

Afternoon Tea One Item

Buffet Dinner

DAY TWO

Breakfast Continental And Cooked

Morning Tea One Item

Business Lunch

Afternoon Tea one Item.

2 Day package \$178.00 per person

All Prices are GST inclusive, Minimum of 20 delegates

Smaller numbers by arrangement

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Refreshment Break Menu

Freshly Brewed Coffee & A Selection of Fine Teas \$3.50pp

Continuous Tea & coffee \$11.00 pp

Refreshments @ \$4.00 per item, per person

Savoury Selection

Cheese Scones

Selection Club Sandwiches

Asparagus Rolls

Samosas , Spring Rolls, Prawn Twisters & Dipping Sauce

Selection of Gourmet Savouries

Sweet Selection

Texas Muffin

sorted Danish Pastries

Chocolate Brownies

Scones with Jam and Cream.

Working Lunch Samples

Gourmet Finger Rolls

Quiche or Gourmet Pizza

Two Chefs Salads

Crumbed Fish

Fresh Fruit

Selection of Nuts

Selection of Dried Fruit

Tea and Coffee

Bread Selection with Hummus/Pesto

Assorted Cheese Platter

Cold Deli Meat Platter

Selection of gherkins, pickles, relish

Tomatoes, Cucumber , boiled eggs

Corn or Kumara Rosti

Fresh Fruit

Selection of nuts and dried fruit

Tea and Coffee

Sample Buffet Menu

Apricot Glazed Ham on the Bone

Rib eye Beef with Rock Salt and Wholegrain Mustard Crust

Red Wine Jus

Gourmet Potatoes with a Herb Butter

Selection Of Roast Vegetables infused with Rosemary and Olive Oil

Seasonal Tossed Green Salad with a Coriander and Lime Dressing

Mediterranean Salad (Tomato, cucumber and feta)

Dessert

Trio:

Fresh fruit, Profiteroles Chocolate Dipped, Gourmet Cheese Cake

Served with a Passion Fruit Swirl.





Room's Available

	Dimensions	Height	Banquet	U Shape	Boardroom	Classroom	Theatre
Kotuku	16.5x10 m	3.0m	150- 180	70	60	85	300
Tui	12x8.4 m	3.0m	80	35	30	40	80
Tawa	5.8x9.2 m	2.4m		20	16	26	50
Kauri	3.5x7.8	2.4m		10	12	24	25
Rimu	4.8x7.2 m	2.4m		16	16	16	30
Board- room	3.2x9.5 m	2.4m			12		
Kowahi	3.2x4.5 m	2.4m		12	12		20

Other Equipment Available

Lectern	No Charge
Portable Screen	No Charge
Flip Chart and Pens	\$25.00
Electronic Whiteboard	\$35.00
Whiteboard (extra)	\$25.00
Data Projector	\$45.00
O H P	\$30.00
DVD/VHS Player	\$30.00
Slide Projector	\$40.00

Lectern Microphone	No Charge
Wireless Hand held	\$40.00
Wireless Lapel	\$40.00
Wireless Lip	\$40.00
Sound feed for Data	\$40.00

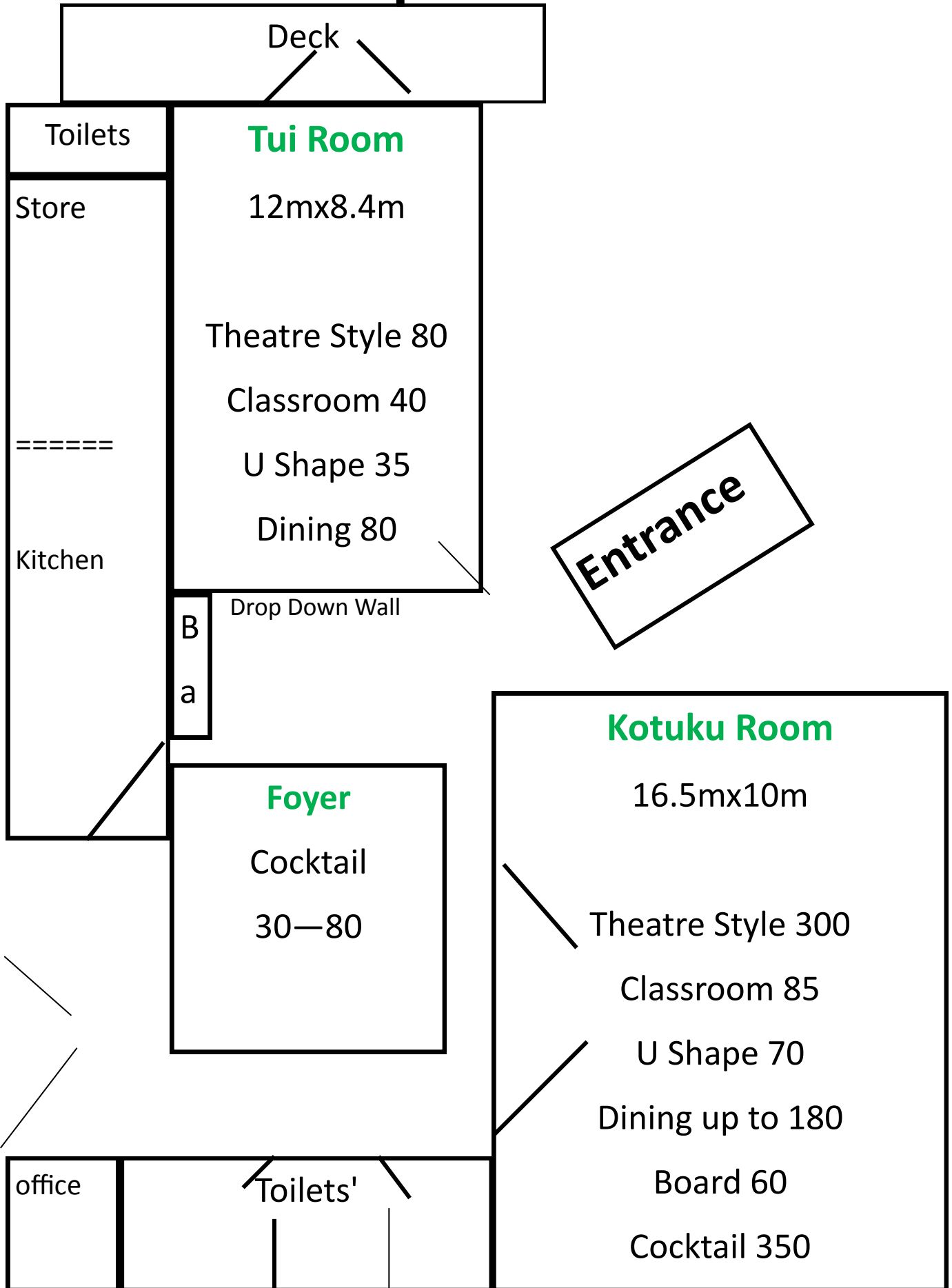
Dance Floor	\$150.00
Stage (3.6x2.4)	\$150.00
Stage (6x2.4)	\$250.00

Photocopying	\$0.25 per copy
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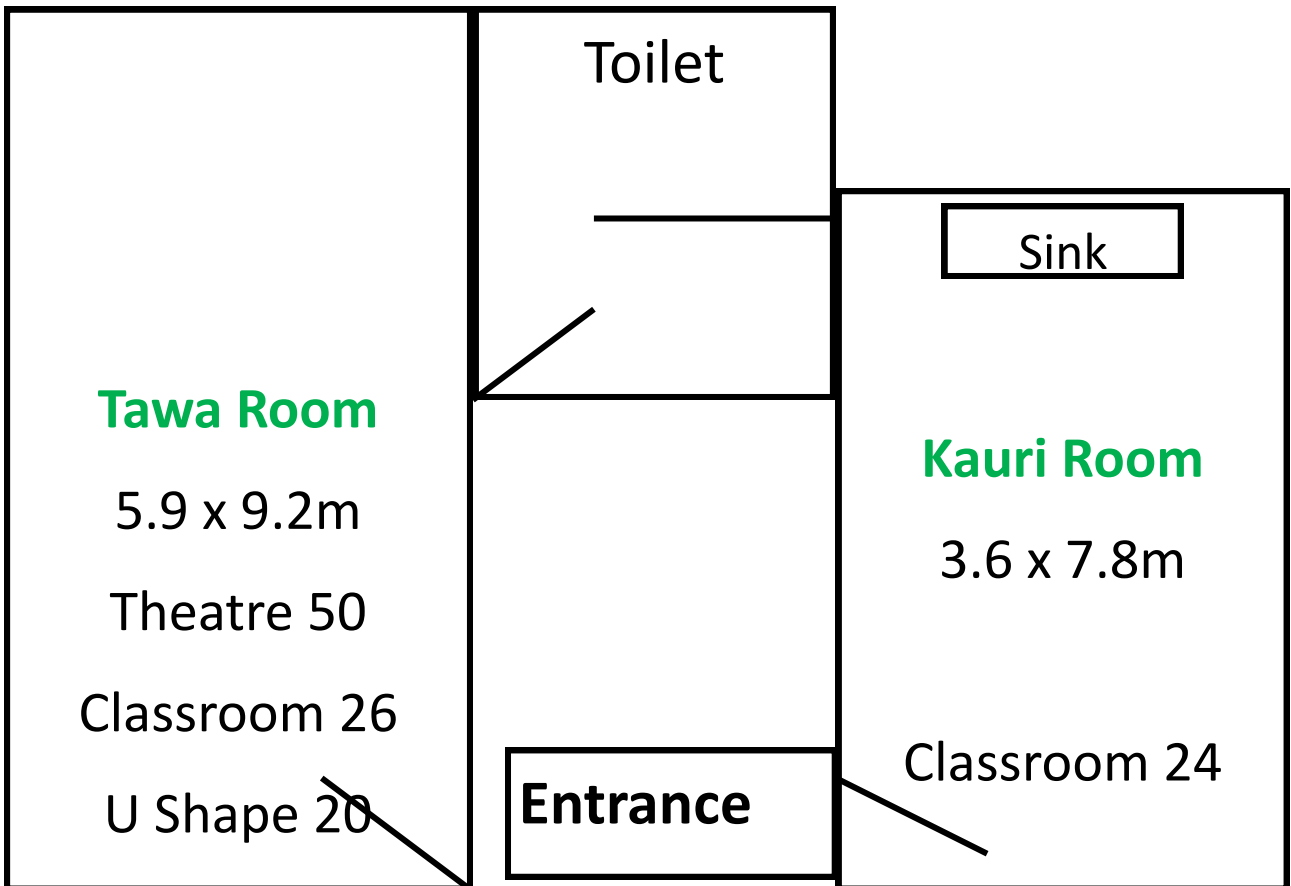
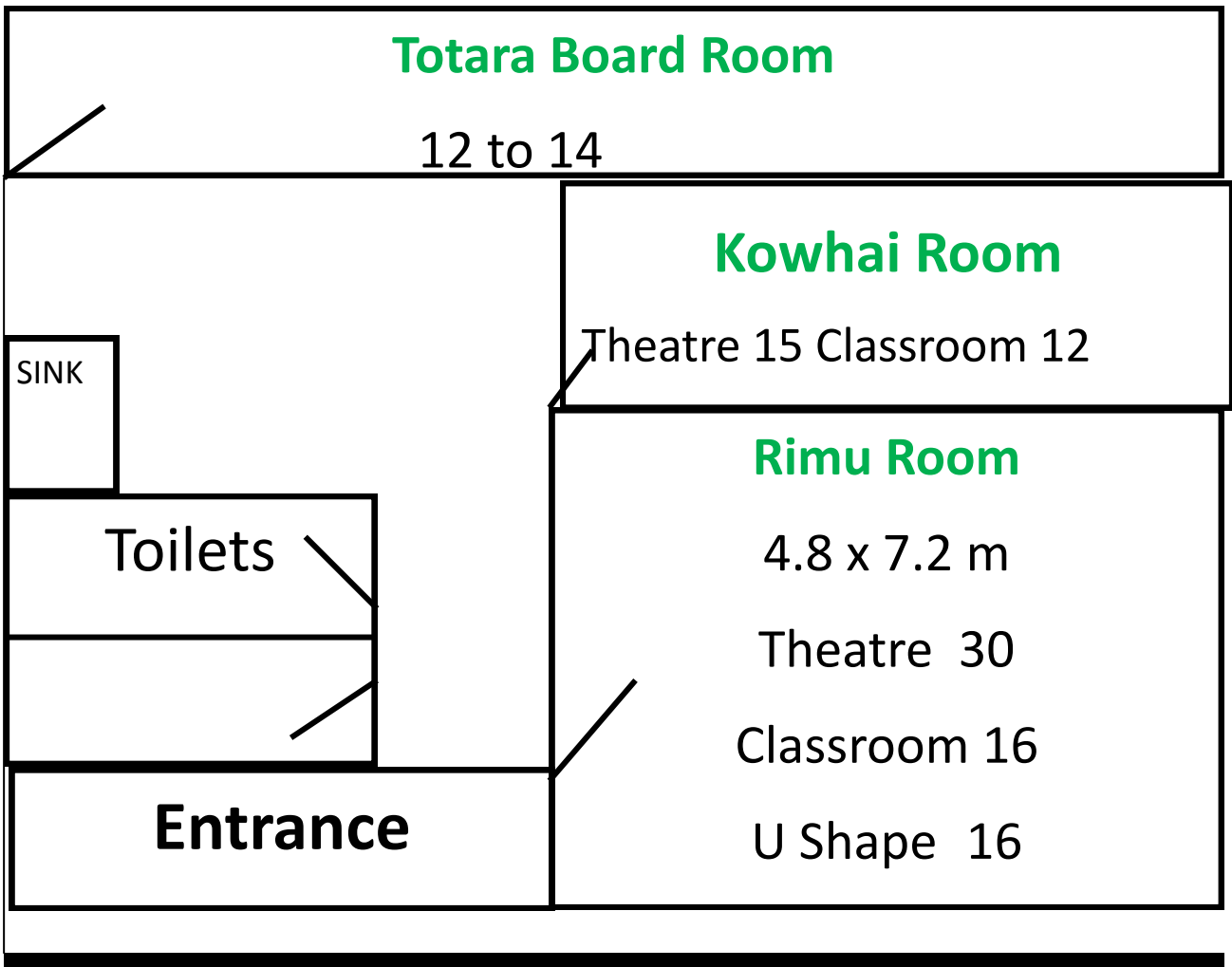
Additional audio visual or lighting equipment is available and can be quoted according to your requirements.

All prices are GST inclusive

Top Floor



NOT TO SCALE



NOT TO SCALE